



**MT Electronics Ltd**  
**Unit C, Nexus Point, Gavin Way**  
**Holford Industrial Park, Birmingham, B6 7AF**  
Tel: 0121 331 8970 Fax: 0121 331 8986  
Homepage: [www.mt-electronics.com](http://www.mt-electronics.com) email [sales@mt-electronics.com](mailto:sales@mt-electronics.com)

### **Trade Account Application**

Please complete this application form and return it with supporting documentation by fax to 0121 331 8988 or by post marked for the attention of the Accounts Department. Your application will be dealt with in strict confidence.

***We must have the items listed below to process your application.  
Your application will be delayed or rejected if the form is incomplete.***

- \* A sheet of your company letter headed paper
- \* Proof of address (current utilities bill or bank statement and need a copy of VAT Certificate with the trading name which show the place of business)
- \* The first order will always be sent to the registered office.

Please allow sufficient time to complete your application and for MT Electronics Ltd. to process your application if you wish to purchase goods by credit. Credit will be granted to you on a discretionary basis and may be suspended or varied at the discretion of MT Electronics Ltd.

\*\*\*\*\*

***Only someone who is authorised to agree to our terms and conditions of trading should complete this form.***

#### **Company Details (please print clearly in BLOCK CAPITALS)**

1. What is the full registration name of the company? \_\_\_\_\_
2. What is the full trading name of the company if different from the above? \_\_\_\_\_
3. What is the full trading address of the company? \_\_\_\_\_  
\_\_\_\_\_
4. What is the full registered address of the company if different from the above? \_\_\_\_\_  
\_\_\_\_\_
5. Telephone : \_\_\_\_\_
6. Fax: \_\_\_\_\_
7. E-mail address: \_\_\_\_\_

8. Company Registration Number? \_\_\_\_\_
9. VAT number? \_\_\_\_\_
10. Date commenced trading? \_\_\_\_\_
11. What is your company's legal status?                      Limited                       Partnership                       Sole Trader
12. What is the nature of your business? \_\_\_\_\_
13. Please supply at least one name and address of a company director \_\_\_\_\_  
\_\_\_\_\_
14. Who is the primary person responsible for purchasing? \_\_\_\_\_
15. Who is the person responsible for accounts? \_\_\_\_\_
16. What is your company's overall annual turnover? \_\_\_\_\_

**Trade References**

Please supply two trade references:

_____	_____
_____	_____
_____	_____
_____	_____
Tel: _____	Tel: _____
Fax: _____	Fax: _____

**Bank Details**

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Sort Code: \_\_\_\_\_                      Account No.: \_\_\_\_\_

**Submitter's Details**

I, being an authorised officer of this business, do hereby agree to the terms and conditions of MT Electronics Ltd and accept you retain title of goods until all monies due have been received.

Where I/we provide you with personal data, I/we understand that the data will be held securely in confidence and processed for the purpose of carrying out your business and associated activities. In considering my/our application, I/we accept that you may consult with and disclose the data to credit reference agencies, banks, credit insurers and other responsible organisations outside your business that you have nominated and that such third parties may process the data. I/we understand that under the Data Protection Act 1998 I/we have a right to know what data you hold on me/us if I/we apply to you in writing and pay the applicable fee.

Print Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Credit Card Authorisation Mandate**

I the undersigned hereby give consent for MT Electronics Ltd to seek payment through my credit/debit card details (as listed below) for any order I placed by the company/Individual below for goods or services at any time.

I further consent to any debit or payment being taken from my card without MT Electronics seeking prior authorisation other than accepting that my consent is given when an order is placed to make such deductions.

MT Electronics will operate the above mentioned procedure but reserve the right to vary this procedure in accordance with the needs of the business.

Should I wish to terminate this arrangement then notice shall be served in writing and sent by recorded/ registered delivery.

Termination will occurs within 48 hours of receipts of such notice.

I declare that I am authorised to sign this card in relation to purchases in the name of the company/individual below:

<b><u>MT Electronics Ltd</u></b>		
Customer A/c no:		
Company Name:		
Card Number:		
Expiry Date:		
Issuing Bank:		
3 Digit Card Security Number:		Issue:
Card Type:		
Cardholder Name:		
Cardholder Address:		
Post code:		
Telephone (only fixed -land line numbers accepted)		
Cardholder signature:		
.....		
Date:		